

How to recruit a Club Welfare Officer

SafeGolf is England Golf's national accreditation promoting a safe and positive environment for all those participating, working and volunteering in the sport of golf.

What you need

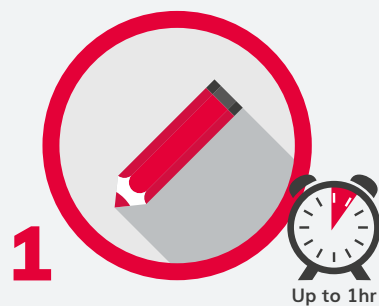
- [Club Welfare Officer Role Description Template](#)
- [Safeguarding & Protecting Children \(SPC\) Online Workshop](#)
- [Time To Listen \(TTL\) Workshop](#)
- [CWO Poster Template](#)

Contact

If you have any questions, your Club Support Officer is on hand. You can find their contact details at on our website [here](#).



Timings relate to completing the administration of each step and time spent attending workshops.



1 Personalise the role

Amend the **CWO Role Description** to help you start the recruitment process.



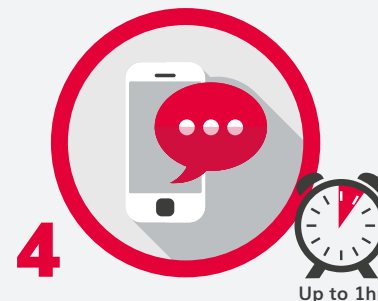
2 Advertise the role

Advertise in members' newsletters, on noticeboards, via your website and on social media channels. You can also ask existing volunteers to spread the word. If required, interview prospective candidates and make your appointment.



3 Attend workshops

Once in position, you must ensure your CWO gains the necessary SafeGolf certification and books a place on a **SPC Online Workshop** and a **TTL Workshop**.



4 Tell your members

Promote the CWOs details on club noticeboards, website and social channels. Use the poster template to help with publicity.



Now you are ready to move on to Step Two of our 'Six Steps to SafeGolf' guide.

REMEMBER: If you have a concern about the welfare of any participant in golf you can share your concern and seek advice at www.safegolf.org



ENGLAND GOLF

