

**ENGLISH GOLF UNION LIMITED (Trading as ENGLAND GOLF)
Company Number 05564018 ("the Company")**

MINUTES OF THE MEETING OF THE BOARD HELD ON 12TH SEPTEMBER 2018 AT THE NATIONAL GOLF CENTRE, THE BROADWAY, WOODHALL SPA, LINCOLNSHIRE LN10 6PU

PRESENT:

MR N COWARD	CHAIRMAN
MR N PINK	CHIEF EXECUTIVE
MS M BRASS	SENIOR INDEPENDENT DIRECTOR
MR M PASK	INDEPENDENT DIRECTOR
MRS C ALFORD	ELECTED DIRECTOR
MR A BOOTH	ELECTED DIRECTOR
MRS P CROWSON	ELECTED DIRECTOR
MRS J DEAN	ELECTED DIRECTOR
MR J PETERS	ELECTED DIRECTOR
MR D POOLE	ELECTED DIRECTOR
MR I J WATKINS	ELECTED DIRECTOR
MR L WILSON	ELECTED DIRECTOR
MRS E GREEN	COMPANY SECRETARY
MR S WILSON	FINANCE DIRECTOR

1. APOLOGIES FOR ABSENCE

None.

2. DECLARATIONS OF INTEREST

There were no additional conflicts to declare in relation to the Board Agenda, and Board members were encouraged to let the Company Secretary know of any additional declarations.

3. MINUTES OF THE BOARD MEETING HELD ON 25TH/26TH JUNE 2018

The Minutes were approved as an accurate record of the meeting.

4. BOARD REPORT FROM THE CEO

The Chief Executive presented the report contained in the Board papers

The Board expressed the view that the project relating to the implementation of WHS must be a priority for the Company.

The Board reflected on comments that had been made by Voting Members at the General Meeting, in particular in respect of the CSO network.

The Chief Executive reminded the Board that Sport England has rated the CSO network highly in their annual review and has asked members of the Executive team to present to other NGBs.

5. STRATEGIC PLAN REPORT

The Chief Executive presented the Strategic Plan report to the Board.

The Board received an update from the Company Secretary in respect of disciplinary matters.

The Board received details of the R&A 9-hole event from the Chief Executive.

The website is now ready for testing and the Marketing Department are uploading content onto a beta site.

The Chief Executive reported that the CRM was now live.

6. BUSINESS PLAN REPORT

- a) The Finance Director presented the July Management Accounts.
- b) The Board approved the appointment of Emily Green, Legal and Compliance Manager, as Company Secretary.
- c) The Chairman asked the Board to consider the Board Committee Terms of Reference that were in the Board papers.

The relevant Committees would propose amendments to the Terms of Reference.

Mrs Alford would join the Governance Committee as a fourth member.

- d) The Board reviewed the calendar of meetings for 2019, the governance framework and selection policy.

7. RISK MANAGEMENT

The Chief Executive introduced the Risk Management Policy that was contained in the Board papers.

8. WOODHALL SPA GOLF MANAGEMENT UPDATE

Mrs Alford provided an update in respect of the improvements to the Hotchkin Course, the third and final phase of which was commencing in November of this year.

9. REVIEW OF GENERAL MEETING AND FOLLOW UP

The Chairman invited the Board to reflect on the General Meeting earlier that day.

10. DATE, TIME AND LOCATION OF NEXT MEETING

2:00 p.m. on Wednesday 12th December 2018 at the National Golf Centre, The Broadway, Woodhall Spa, Lincolnshire, LN10 6PU

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Chairman

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12th September 2018